



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

14 JULY 2021

DIVISION MEMORANDUM  
 No. 295 s. 2021

**CALL FOR BEST EMPLOYEE OF THE MONTH AND JOB ORDER RECOGNITION  
 FOR JULY 2021**

To: Chief Education Supervisors  
 Heads, Unit/Section  
 Heads, Public Elementary and Secondary Schools  
 All Others Concerned

1. In line with the Revised Policies on Employees Suggestions and Incentive Awards System (ESIAS) provided under Resolution No. 010112 and CSC MC No. 01, S. 2001, DepEd Tayabas City endeavours to adopt and institutionalize the herein Program on Awards and Incentives for Service Excellence (PRAISE) through the Tayabas Gawad TULAY-Malasakit Best Employee and Job Order Recognition of the Month.
2. Adopted from PRAISE, Tayabas Gawad TULAY-Malasakit aims to encourage, recognize, and reward employees, individually or in groups, for their suggestions, innovative ideas, inventions, discoveries, superior accomplishments, heroic deeds, exemplary behaviour, extraordinary acts or services in the public interest and other personal efforts contributing to efficiency, economy, and improvement in government operations which lead to organizational productivity and for other extraordinary acts or services in the public interest.
3. Relative to this, this office releases this Call for Nominative for the above award/recognition. Each unit shall have at least 2 Nominees (1 Job Order Wage Earner (JOWE) and 1 Employee on Permanent Status). Deadline of submission and collection of nomination documents, in white long folder, is **July 19-23, 2021**.
4. Wide dissemination and strict compliance of this Memorandum is desired.

**GERLIE M. ILAGAN, CESO VI**  
 Assistant Schools Division Superintendent  
 OIC-Office of the Schools Division Superintendent



Brgy. PotoI, Tayabas City



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